

Presidents' Page

The Delta Kappa Gamma Society International Newsletter for Chapter Presidents



Greetings Chapter Presidents,

Congratulations on beginning your 2022-2024 biennium! You are to be commended for committing to serve your chapter, as well as the state organization and Society, in the critical role of president. Your leadership will play a key role in building and maintaining a strong chapter. You can begin to work now with your executive board and chapter membership to launch significant projects and set the pace for a successful biennium. With such a crossroads of generations, technology, ideas, and achievement, you can encourage innovative programs, electronic reports, and newsletters. We encourage you to share the *Pride in the Big Picture* or *Sustaining Pride in the Big Picture* with your members to refresh their commitment to membership.

Know that you are not alone in this undertaking. You have the support of your chapter members, committee chairs, past officers, and present officers. Your state organization officers are also a great source of information and assistance, and we at International Headquarters are available to assist as well. You will receive this publication bi-monthly and it will contain reminders as well as helpful hints and announcements. We encourage you to forward it to your entire chapter to read as well as sharing information presented at your chapter meetings.

Have you updated your chapter rules? With the recent voting on amendments at the convention, your standing rules and bylaws will need to be revised. Documents outlining how convention actions will affect your rules will be published soon. Does everyone in the chapter know what they are and have a copy? Are your chapter rules available for members to download and print if they wish? Do you have your chapter meeting schedule, membership list and other data available as password protected files on your chapter's website? Have you written a Strategic Action Plan? Have you considered bringing speakers or presenters in electronically to expand your options? Consider using Survey Monkey, Google Forms, or other electronic survey platforms to find out what your members are wanting and what they value in the chapter and DKG overall.

Did you or any of your members attend your state organization convention or the 2022 International Convention in New Orleans, Louisiana in July? If so, share the experiences with the other chapter members.

Also know that we are here to assist you by website chat, email at mem@dkg.org, or telephone 512-478-5748. Our regular hours of business are 7:30 a.m. - 6:30 p.m. Central Time.

Remember to check the website regularly, enjoy what's left of your summer break, and make it a wonderful biennium!

Society Headquarters Staff

TREASURERS' TIPS

- The first email reminder is being sent this week to all members who are not already included on an order but still visible in your unbilled member section of your portal. We encourage you to touch base with any members still in your unbilled member section. You may send the Form 18-A to mem@dkg.org for any members who report to you they wish to be dropped. We will process their account and send them the dropped survey.
- The second email reminder will be sent on September 1. Any member who remains in the unbilled section of your dues portal will be dropped on October 1. All members dropped will be sent a dropped member survey from our office.
- Don't forget to file your 990 with the IRS if your chapter is in the United States. Chapters outside the United States do not need to file this form. If you need assistance or have any questions about the 990, contact Peggy Jonas, financial director, at peggyj@dkg.org or 512-478-5748.
- Remember to check the boxes in the dues portal under Member Manage for those members who wish to receive the DKG Publications by mail. All new members receive all the DKG publications by mail for the first year of their membership. The check off boxes can be found at the left bottom of each member's details under Member Manage. Members do not have access to this information, so you, as the chapter treasurer, will need to make sure the correct boxes are checked off based on your members' desires.

Receive DKG News by mail

Receive DKG Collegial Exchange Magazine by mail

- When you are adding a new member into the dues portal, you must click the Save & Close button when you have completed the entry of that member's information. This will create the billing for that new member. If you only click the Save button, (*continued on p2*)

Things to remember:

August

- ◆ August 1: Dues email reminder sent to members listed as unpaid in dues portal
- ◆ August 1: Submission deadline for the *Bulletin: Collegial Exchange*
- ◆ August 15: Submissions open for the DKG Fine Arts Gallery
- ◆ August 30-31: 2022 Convention Highlights- Virtual Event

September

- ◆ September 1: Second dues email reminder sent to members listed as unpaid in dues portal
- ◆ September 15: Deadline for DKG Fine Arts Gallery submissions
- ◆ September 15: Deadline for application to become an ISF Speaker
- ◆ September 30: All dues must be entered in the portal to avoid members being dropped Oct. 1

October

- ◆ October 1: *Bulletin: Journal* submissions
- ◆ October 15: Society Representative request
- ◆ October 31: Website compliance renewal

President to President

by Becky Sadowski, international president 2020-2022

Welcome to new chapter presidents as you assume this important role in DKG! I hope you and your leadership team are off to a great start for the 2022-2024 biennium.

Please remember that you are not alone in guiding your chapter. You will have former chapter leaders to offer advice when needed. You are also surrounded by other chapter members who will be ready to support you. However, YOU will need to ask for their input, include them in planning projects and activities, and delegate responsibilities to them when appropriate. Most members are willing to step up when they believe their efforts or feedback are appreciated. Creating a chapter culture that reflects the importance of a team effort will be a key factor in achieving a successful biennium.

By the way, it is not too early to begin preparing other chapter members for a future leadership role. Remember to offer a variety of experiences that will allow those members to see themselves as valuable members of your chapter. Check out leadership resources on the DKG website for ideas related to developing leadership skills and don't forget to contact us at the international level for additional assistance!

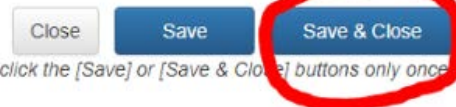
Best wishes for an amazing 2022-2024 biennium!

Be on the lookout for the changes to the Constitution as voted on by the members in attendance at the 2022 International Convention.

*DKG website redesign is coming soon! Download **site maps** and other materials here.*

TREASURERS' TIPS

(continued from p1) the billing will not be created and the member will not appear on your unbilled member list.



- ◆ New members are invited to a new member Zoom with the international president the month after they join. These Zoom invites are sent via email so it is important to be sure that you have entered emails for your new members at the time they join. New members will also receive a print copy of the *DKG NEWS* in the mail for the first year of membership, so please be sure to update mailing addresses as well as email addresses. Many of these are being returned as undeliverable because the address is incorrect or incomplete.
- ◆ Remember to send any changes in treasurers on the Form 87 and include your EIN which can be found under Chapter Connect in the right upper area titled EIN, if your chapter is located in the U.S. This information is necessary to submit to the IRS. Once we receive the completed Form 87 we will assign the credentials and notify the IRS of the change.
- ◆ When completing Form 18A for dropped members please rename the file to include your state organization and chapter. This will ensure your form is filed quickly and accurately once it reaches the membership team at headquarters. Example, TX Alpha Alpha instead of the Form 18A title that is automatically generated.

Contact Society Headquarters

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Presidents' Page
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